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Approved For Release 2005/11/21 : CIA-RDP70-00211R000300190011-5

RESTRICTED

*Requies-
Swanby*

13 March 1951

Administrative Officer, FBID

Chief, Administrative Services Office

General Services Administration Questionnaire

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1. In reply to the memorandum dated 31 January 1951 from the [redacted] to you requesting instructions on completing the questionnaire from the General Services Administration, you may instruct them that the questionnaire should be completed and sent not to the Regional Office of GSA but to the CIA Records Officer, Administrative Services Office, Washington, D. C.

2. The determination of what information to give GSA will be reached jointly with your office, the General Counsel and the Inspection and Security Officer. The Director of Records Services, GSA, in Washington has been informed that reply to the questionnaire will come from here rather than from [redacted]

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/s/
W. L. FEARL

WLP/WJM:jp

cc: Regional Office
Records Control ✓
Chief, Administrative Services Office

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